

ARANA CONTRACT BRIDGE CLUB INC
COMMITTEE MEETING, MONDAY 12 AUGUST 2024
AT THE CLUBHOUSE, FERNY GROVE PARKLANDS
MINUTES

1. **Opening:** Robert presided, opened the meeting at 1:05 pm, and welcomed members.

2. Attendance

2.1. Apologies— Sue Norton.

2.2. Present— Robert Van Beest, Anna Green, Trish Lye, Joan MacKay, Bruce Hansen, Simon Wood.

3. Minutes of previous meeting

Minutes of the MC Meeting held on 10 June 2024 as tabled be accepted as a true and proper record of that meeting.

Moved: Trish Lye

Seconded: Bruce Hansen

Resolved in favour

4. Business Arising from the Minutes

4.1. Hobart dishwasher

It was advertised on Gumtree for \$1500 a fortnight ago, but there have been no genuine enquiries even though price has been reduced to \$1250. Consider alternative advertising media.

4.2. Lease

Robert, Bruce and Simon met with Council officers on 1 Aug. BCC has provided a copy of a general leasing template. It is a now matter of awaiting further action by Council.

We also asked whether Council could facilitate a meeting of all the clubs occupying the Tramway St grounds to discuss various issues. They agreed to do so. Bruce to contact Council (Nicky Williams) and enquire about progress.

4.3. Back up of PCs

Bruce to follow up with ITX

4.4. MyABF

Trish had prepared a new circular for distribution to members. It will be emailed using the email function in MyABF.

It is important that member email details in MyABF are current, as the MyABF email system will now be used to communicate with members.

Partner search will also use the MyABF email system. Partner search email has 230 recipients. Perhaps it is time to consider whether it may be culled to active and regular users. An article to be prepared for the next TrumpIt.

4.5. Cricket Club

The cricket club uses the storage room in the northeast corner of the building. Robert advised a representative of the Cricket Club that Arana would like to use part of the area for storage.

An email was sent to the CC to follow up, but no response received. Robert to try and obtain a phone number for Club.

4.6. ATO compliance

The Not for Profit self-assessment form has been lodged.
Thanks to Sue for the work involved in lodging it.

5. Correspondence

5.1. Correspondence received and sent noted and discussed.

5.2. Business arising from correspondence

Club's 40th Anniversary

The anniversary will be celebrated in 2026. 1986 is the earliest date appearing on the President's board. The Club was incorporated in 1990 but existed before then.

5.3. ACBC Calendar for 2025/26

The QBA calendar for 2025 has been finalised and it is time to start compiling the ACBC booklet. Need to ensure member details are current. Anna and Joan to work on it. Robert to email relevant documents for 2025 to them.

6. Treasurer's Report

6.1. Sue was unable to attend the meeting.

6.2. Bank Balances:

Cheq Acct	\$9,050.50
Term Deposit	\$260,397.95
Web-saver	\$122,646.07

6.3. The year to date profit & loss account was discussed. Joan noted the YTD profit is the Club is double that for the same period last year and asked if this was expected. This is mainly due to the reduction in costs for cleaning, auditing, minor works and expenditure of grant funds.

6.4. As it now seems our occupancy is secure for a further 5 to 6 years, we can look at what building improvements, maintenance etc are necessary.

6.5. The chairs need to be replaced and the air-conditioning requires modifications/changes. Carseldine Air is quoting on relocating the outlets for the fresh air ventilation system and the temperature sensors.

6.6. When grants are advertised by the BCC and Gaming Fund we can consider applying.

6.7. It was decided to prepare a project plan, i.e. a list of maintenance items and acquisitions. Bruce to start to work on it.

6.8. Jim Webster has relinquished the role of maintenance contact.
SW to prepare a letter of thanks.
A new maintenance officer is required.

- 6.9. The Term deposit is due for renewal. It was decided to renew it with the BOQ and Sue is authorised to negotiate the best rate achievable, 5% or better if possible.
- 6.10. Expenditures for the months of June and July as per the bank statements and reconciliation statements were reviewed and discussed.
- 6.11. It was MOVED THAT the reconciliation statements for the months of June and July 2024 be received.
Moved Simon W Seconded Joan M **Carried**

7. New Members | Applications

Tony Boddice, Peter Cuffe, Josephine Mcpherson, Yvonne Stalling, Peter Wilce.
It was resolved to accept all applications

8. General Business

- 8.1. Membership update
The Club had 265 members as of 12 August.
Joan raised the point that as the MC only meets every two months it may take that length of time for the MC to consider an application for membership.
It was decided Simon would circulate a weekly list of matters requiring action or attention. Those matters could then be ratified at the next meeting of the MC.
- 8.2. Letter from Anastasia Watson
Simon to reply.
- 8.3. Note from Byron Lye re aircon temp
Simon to reply.
The member booklet provides that the aircon temp is to be set at 24°
The proposed modifications to the ventilation outlets and sensor location may augment system performance.
It was decided that in the winter months the aircon temp should be set at 23° auto heat, and for the rest of the year at 24° cool.
Robert to advise directors.
- 8.4. Teacher seminar
Simon to write to Dawn asking if she could take on organising sessions.
- 8.5. Intermediate lessons
These lessons have commenced on Thursday mornings.
- 8.6. Emergency Management Plan
BCC recently carried out an 'occupancy audit' which determined the building can accommodate up to 150 people.
We are required to complete an Emergency Management Plan, Council has provided a proforma document.
Simon to complete.
- 8.7. Advertising opportunity
Bruce advised that Bruce Paige from Channel 9 does a regular segment

promoting various community activities. He suggested we approach Channel 9 and see if it would consider doing a segment promoting ACBC.
Bruce to approach Channel 9 and discuss possibility.
QBA may need to be advised if it eventuates.

8.8. Changes to Associations Incorporation Act

As from 1 July the model rules have been amended to include rules for a grievance process. Essentially, these rules are now included in the Club's Rules by operation of the AIA.

A copy of those model rules will be posted on notice boards.

8.9. Privacy statement

We have an obligation treat the personal information of members with the utmost confidentiality.

Simon to look at the various documents posted on the website and see if they need to be updated or removed.

8.10. Dickson Seniors Expo | 27 August

Warren and Marcia Applegate who have operated the stall in the past are not able to do so.

It was decided to cancel the stall as it has not attracted new members to the club in the two years we've had a stall at the event.

Simon to advise of cancellation.

8.11. Increase in ABF and QBA levies

QBA/ABF have advised that the affiliation/capitation fees of both for 2025 will increase to \$23.30 per member, an increase of \$3.30. It is likely the fees will also increase in 2026 and 2027 by the same amount.

The cost of green, red and gold masterpoints will also increase by about 25%.

The ABF has issued a circular explaining reasons for the increases. The circular to be posted on club notice boards and circulated to members.

8.12. QBA | congress prize money

The QBA has issued new guidelines for prize money awarded at congresses.

The guidelines are posted on the QBA website.

ACBC pays 35% of total entry fees as prize monies.

8.13. Committee | 2025

A number of members of the present committee are considering not renominating.

An article to be included in the next TrumpIt asking members to consider nominating for the MC.

8.14. Christmas party | December 14

The Club will arrange for a caterer to supply the main course and ask members to bring desserts and sweets. The club will also provide beverages. Entertainment also needs to be considered.

8.15. Melbourne Cup | November 5

The club will cater sandwiches and beverages.

Consider delaying the start of the session by an hour to 10:30.

Need to have a registration process.

Robert to discuss with Richard McL.

8.16. Bruce advised the Club has two printers, and a PC and screen which are no longer required. He suggested we could advertise them for sale to members and seek offers.
Bruce to action.

9. **Next Meeting:** Monday 7 October 2024 at 1:15 pm.

10. **Close:** The meeting closed at 2:50 pm.