

ARANA CONTRACT BRIDGE CLUB INC
ABN: 55 570 474 362
ANNUAL GENERAL MEETING for 2023
Tuesday, 14 February 2023
Arana Contract Bridge Club, Ferny Grove Parklands

MINUTES

1. Opening

Robert Van Beest took the chair and opened the meeting 9.10 a.m.
He welcomed all those attending.

2. Present

46 members had signed the attendance register, and 3 members had lodged proxies.

3. Apologies

Apologies had been received from Liz Marshall, Flemming Scholler and Sri Sriprakash.

4. Confirmation of the minutes of the 2022 AGM

Bruce Hansen moved, seconded by Simon Wood, that the minutes of that meeting be accepted as a true and proper record of the meeting.
The meeting resolved in favour of the motion.
There was no business arising from those minutes.

5. President's Report

- 5.1 Robert said the 2022 year had been a much better year than the previous year and there had been no interruptions to play.
- 5.2 There had been a small profit for the year.
- 5.3 We had received grants to assist with the purchase of new bridge-mates and to repair the roof.
- 5.4 Robert Matthews had retired as the masterpoint administrator, and David Brown and John Murphy had taken over that role. He thanked Robert for his years of service and welcomed David and John. The meeting acknowledged them all by acclaim.
- 5.5 Phil Chappel has not re-nominated for the Committee but will still offer his support by managing the work involved in applying for grants.
- 5.6 The lease of the land from BCC on which the clubhouse stands expired in September 2022. We are still waiting to hear from BCC about a new lease.

- 5.7 Membership numbers have decreased a little. There were no beginner lessons offered in the first half of the 2022 year. There are 25 people attending the current beginners' lessons, which is encouraging. We are looking at ways to transition learners from lessons to normal session play. There will be supported play on Saturday mornings, and Thursday afternoon will be normal session play.
- 5.8 Robert said the club could not exist without all of the voluntary work members contributed, and he thanked everyone for the time and effort they devoted to the club. He said the club congress on the 12th of February was a great success because of the contributions by numerous members. They are too many to name.
- 5.9 Robert said he had two things in mind for the future. One was to move from our present premises, perhaps to the Bowls Club. There are substantial structural and maintenance issues with the building, which will be very expensive to rectify. He will discuss the proposal with Councillor Toomey and the Bowls Club.
Secondly, Warren and Marcia Applegate who present bridge lessons at the Albany Creek library had asked for some assistance from the Club. Perhaps we could have a separate room where these lessons could be presented and the people who attend might then move onto the Club.
- 5.10 Finally, Robert hoped we would continue to have a pleasant and friendly atmosphere at the Club.

6. Treasurer's/Auditor's Report

- 6.1 Sue Norton presented the financial accounts for the calendar year ended 31 December 2022 and spoke to them.
- 6.2 The Club's accounts had been audited by J P O'Connor and in his opinion the accounts give a true and fair view of the Club's financial position for the year and comply with the accounting requirements in the *Associations Incorporation Act (Qld)*
- 6.2 She thanked all members who volunteered their time and help with the affairs and business of the Club.
- 6.3 In respect of income items in the accounts she advised:
 - i income from donations includes a grant from the Seniors Council and TBIB congress sponsorship.
 - ii Income from Special events include inter-club teams and GNOTs.
 - iii. Other revenue includes payment of insurance claims and sweeps.
 - iv. The grant income includes \$5000 for repairs to the roof. The cost of the repairs was over \$7000 which was not disbursed till 2023.
- 6.4 In respect of expense items in the accounts she advised:
 - i. postage and stationery included bidding pads and playing cards.
 - ii. Repairs and maintenance included an upgrade and a new battery to the security system.
- 6.5 Sue thanked members for entrusting her with the role of treasurer and asked for questions.

- 6.6 Carla Webb queried the substantial increase in kitchen consumables from the 2021 year.
Sue said this item included tea, coffee and biscuits as well as catering for events such as the Inter-Club teams.
Carla suggested that expenses for events should be separate items in the accounts.
Sue advised the auditor had combined various expense items in preparing the accounts. She said that Sundry expenses included legal fees, signage, small assets and eftpos expenses.
- 6.7 Sue advised the meeting that provisions of the *Associations Incorporation Act* require disclosure to the AGM of any remuneration paid to members of the committee or a relative of any of them. She advised there had been no remuneration paid to or any benefit given to any member of the committee, or any relative, during the year.
- 6.8 Simon Wood advised the meeting that recent amendments to the *Associations Incorporation Act* required members of the management committee to disclose any conflicts of interests, that is if their personal interests conflicted with their duty to the club. The amendments also required members of the committee to act in good faith and with due care.
- 6.9 Simon Wood moved, seconded by Jim Webster, that the financial accounts for the year ended 31 December 2022 and the auditor's report be received and adopted.
The chair declared the motion carried.

7. Appointment of Auditor

- 7.1 Sue Norton advised the contract for auditing services with Jason O'Connor had expired and he had offered to contract for a further three years at \$1,200 per annum.
Simon Wood moved, seconded by Trish Lye, that the offer be accepted.
The meeting affirmed the resolution.

8. Motion on Notice

- 8.1 Simon Wood advised the meeting the Management Committee had received a nomination to confer Honorary Life Membership on Robert Van Beest for his leadership and meritorious service to the Club. The nomination was proposed by Jim Webster and seconded by Trish Lye and Leonie Nugent.
- 8.2 The committee recommended his nomination to the meeting. Simon put the motion:
That this meeting confirms the recommendation of the Management Committee that Honorary Life Membership be granted to Robert Van Beest for his meritorious service to the Club.
- 8.3 Trish Lye spoke in favour of the motion. There were no other speakers.
- 8.4 The meeting confirmed the motion.

8.3 Robert offered his thanks and said members inspired him to do what he did for the club. He appreciated the trust members placed in him.

9. Election of Office Bearers:

All members of the present committee stood down.

Nominations for the various positions on the committee had closed at midnight on 31 January 2022. The nominations received are:

Position	Nominee	Proposer	Second
President	Robert Van Beest	Ivo Giacheri	Odette Valmas
Vice President	Bruce Hansen	Jeff Borg	Michael Haysom
Secretary	Simon Wood	Sue Norton	Robert Van Beest
Treasurer	Sue Norton	Joan Mackay	Les Frazer
Committee Members	Anna Green	Olivia Jackson	Michael Haysom
	Pam Horton	Sue Norton	Bruce Hansen
	Linda Neil	Bruce Hansen	Jane Easton

As the nominations received were sufficient, there was no need for a ballot and those nominated were declared appointed to the relevant committee position for which they were nominated.

10. General Business

Robert said the Club was facing increasing costs and it's difficult to find ways to reduce costs. The financial position of the Club is sound
We receive grants towards new equipment etc, but generally fund about 20% of the cost.

The Club has applied for grants to assist with the installation of an electric door to the handicapped toilet and a new printer.

He said table fees may have to increase. There wouldn't be any increase this year, but perhaps in 2024.

Sue said the fees payable to the ABF and QBA had increased but the Club had absorbed them.

11. Questions from the floor

Richard McLauchlan suggested that the AGM be held on a Wednesday or Friday, as these now are the days with the most tables.

Robert replied that Richard was the second person to raise this and from next year the AGM would be held on a Wednesday.

12. Close

The meeting was closed at 9.55am.

Chair