

ARANA CONTRACT BRIDGE CLUB INC
COMMITTEE MEETING, MONDAY 30 MAY 2022
THE CLUBHOUSE, FERNY GROVE PARKLANDS
MINUTES

1. Opening: The Chair opened the meeting at 1.20 pm.

2. Attendance

2.1. Apologies: Pam Horton.

2.2. Present: Robert van Beest (Chair), Bruce Hansen, Sue Norton, Anna Green, Phil Chappell, Simon Wood (note taker).

2.3. Minutes of previous meeting: Minutes of the Meeting of 28 March 2022 were received and accepted as a true and correct record of that meeting.

Moved: Robert vB Seconded: Phil C **Carried**

3. Business Arising from the Minutes

3.1. Position descriptions: Work in progress.

3.2. Constitution: deferred to general business.

3.3. Football Club, liquor permit: SW spoke with Sally Osoyo (VP of FC). The licence, which has long since expired, did not allow for the sale of liquor. The BCC lease is due for renewal in September. Awaiting response from FC.

3.4. Repairs to roof: Awaiting quote. Will not include roof area under solar panels.

3.5. Directors: No expressions of interest received.

3.6. Steve Weil (Insurance Broker): No further action required.

3.7. Sinking fund: Mentioned in President's message in May Trump-It. Any queries to be referred to RvB.

4. Correspondence

4.1. In: received.

4.2. Out: endorsed.

4.3. Business arising from correspondence: considered in General Business.

5. Treasurer's Report

Bank Balances

Cheque: \$11,633.07

Investment A/c: \$250,000.00

Web-saver: \$75,096.14

SN advised that \$5,000, being the grant from BCC, had been transferred to the WebSaver A/c.

BH asked whether the Amaysim mobile phone plan was still necessary. Essentially, the square terminal can be 'hot-spotted' to any mobile phone. It was decided to cease the plan.

Will need instructions on how to hot-spot/tether to the terminal.

SN advised that revenues (eg new lessons) were down, but exes had also decreased. Cash balances were holding up.

Require an up-to-date list of eftpos terminal operators and procedural instructions to be posted on the notice board (SW, SN and BH to progress).

Account from security firm for call-out by FC. SW to follow up with the FC.

MOVED THAT the reconciliation statement and bank statement for April & May be ratified. Proposer: Sue Norton Seconded: Simon W **Carried**

6. New Members: Nil new applications received.

Frank van der Woude is a returning member

7. General Business

7.1. New Constitution

Bruce H to review existing current constitution with the draft voted on last year. Highlight the differences and explain.

The proposed new constitution is based on the model rules in the *Associations Incorporation Regulations* and is acceptable to the QBA.

7.2. Meeting with Ms Shannon Clarke, BCC

Ms Clarke has recently taken over as Sport and Rec officer for the Gap ward. She wished to meet and introduce herself, and discuss matters of relevance to the ACBC.

7.3. Beginners Teaching

Trish Lye and Dawn Benes will offer further assistance at the end of the beginners' lessons.

Participants to be given a complementary system card.

Sue N proposed that the Club purchase 50 of Andy Hung's Cheat Sheet for \$500. New members and beginners to be given a complimentary copy.

Immediate past beginners may purchase a copy for \$5. The cost to others is \$10. Seconded SW, **Agreed.**

7.4. Occasional players

Sue N mentioned there are a number of members who play irregularly. Sue suggested they be contacted.

There could be a need to develop a process within the club where more experienced players can mentor/ assist less experienced players.

Sue to consider further.

7.5. Library books

A number of books have been borrowed and not returned.
Include a request in the next Trump-It to return books.

7.6. Club info brochure (trptych format)

Sue N has prepared an updated brochure. She will refine it.
Advertising medium for club by way of letterbox drop, display in various venues.

7.7. Cleaning

There have been comments that the cleaning is inadequate.
Bruce H to discuss with Jim Webster.

7.8. Handicapped WC entry door

Examine changing existing hinged door to a sliding door to improve access.
Robert and Bruce to consider feasibility.

7.9. Air conditioning

Feedback that the atmosphere is too stuffy.
Bruce H to get a quote for the cost of monitoring the performance of the a/c.

7.10. Refresh posters etc

Robert said he had rearranged the bookcases along the southern wall and would like to put up new posters to brighten the atmosphere. He distributed samples of the proposed posters. Printing cost will be \$195. It was agreed to have them printed at Office Works.

7.11. Roof repairs

Awaiting a quote for repairs to roof, replace fixing screws and some flashing.
When repairs have been completed damaged ceiling tiles can be replaced.

7.12. Apologies

Phil C advised he will be unable to attend the next two meetings.
Bruce H advised he is unable to attend the next meeting.

8. Next Meeting: Monday, July 25 at 1.15 pm.

9. Close: The meeting closed at 3.05 pm.